



POLICY FOR ENGAGEMENT OF **INTERNS IN THE NATIONAL** **COMMISSION FOR PROTECTION OF** **CHILD RIGHTS**

2026

Introduction

Title: Policy for engagement of Interns in NCPCR.

Objective: The objective of offering this internship to the student/applicant is two-fold:

- i. To develop skilled human resources dedicated to child rights. Additionally, the program aims to offer students the invaluable first hand exposure to the professionalism, environment and inner workings of a government organization.
- ii. To augment the capacity of the Commission to deal with the issue of violation of child rights promptly, to compile and analyze data and to analyze the issues relating to implementation of laws, policies and programmes for children, and spread child rights literacy, Interns would be valuable asset for the Commission as they would be up to date with the issues that they would be dealing with. They would also be technology friendly.

S. No.	Head	Requirements
1.	Scope	The Internship Programme of National Commission for Protection of Child Rights shall be conducted in physical/offline mode at the office of the Commission (5th Floor, Chanderlok Building, 36 Janpath, New Delhi-110001).
2.	Eligibility	Applications for the Internship Programme of National Commission for Protection of Child Rights shall be invited from candidates fulfilling the following criteria: i. Students pursuing the final year of Graduation; or ii. Students pursuing Post-Graduation; or iii. Candidates who have completed Post-Graduation within the last two years, in subjects/disciplines relevant to and capable of

		contributing to the functioning and mandate of the Commission. iv. Applicants must have secured a minimum of 55% marks or equivalent CGPA in their last qualifying examination. v. Only students of regular courses of UGC Recognized Universities will be eligible.
3.	Duration	i. Minimum 4 weeks for students categorized under para 2(i) & 2(ii). ii. 3 to 6 months (extendable) for applicants categorized under para 2(iii).
4.	No. of seats/Intake	Applications for internship may be received throughout the year on a rolling basis. Intake of interns will be decided on the requirements and capacity of NCPCR. Reservation for candidates belonging to SC/ST/OBC/EWS/PwD categories shall be applicable in accordance with the extant Government of India guidelines. Candidates applying under reserved categories shall submit self-attested copies of valid caste/category/disability certificates issued by the competent authority.
5.	Application Procedure	i. Applications for internship may be submitted either online through the link provided (link:...) or offline. ii. Students seeking to undertake an internship at the NCPCR are required to submit their applications addressed to the Director, NCPCR. Applications may be forwarded through the concerned educational institution or submitted directly, accompanied by a No Objection Certificate (NOC) from the institution. <i>Note: Applicants who have completed their Post-</i>

		<i>graduation (under para 2(iii)) are exempted from submitting NOC.</i> iii. Applications may be sent to: <i>The Director, National Commission for Protection of Child Rights 5th Floor, Chanderlok Building, 36, Janpath, New Delhi – 110001.</i>
6.	Documents Required	Following documents should accompany the internship application: i. Curriculum Vitae (CV)/Resume; ii. Statement of Purpose (SOP)/Write-up of not more than 500 words indicating the applicant's interest in child rights and reasons for seeking intern ship with the Commission; iii. Letter of Recommendation (LOR) from the Principal/Head of Department/Dean/Placement Coordinator of the concerned institution bearing name, designation, signature, date, and official seal/stamp; iv. Self-attested copies of marksheets/certificates of the last qualifying examination and other relevant academic qualifications; v. Proof of enrolment/student identity card/bonafide certificate issued by the institution. <i>Note: Candidates who have completed their Post Graduation (under para 2(iii)) are exempted from this requirement.</i>

		vi. Self-attested copy of caste/category/disability certificate, wherever applicable for the determination of the applicant's entitlement for reservation; vii. Self-attested copy of Aadhar Card or a valid Government-issued Identity Proof.												
7.	Selection Procedure and Weightage Criteria	Selection of candidates for the Internship Programme will be based on a merit-cum-evaluation process to be carried out by the Commission. The evaluation of applications may be undertaken on the basis of the following criteria and weightage: <table border="1"> <thead> <tr> <th>S. No.</th><th>Criteria</th><th>Maximum Marks</th></tr> </thead> <tbody> <tr> <td>i.</td><td>Academic Performance</td><td>70 Marks</td></tr> <tr> <td>ii.</td><td>Statement of Purpose (SOP)/Write-up</td><td>30 Marks</td></tr> <tr> <td></td><td>Total</td><td>100 Marks</td></tr> </tbody> </table>	S. No.	Criteria	Maximum Marks	i.	Academic Performance	70 Marks	ii.	Statement of Purpose (SOP)/Write-up	30 Marks		Total	100 Marks
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8.	Roles & Responsibilities	The Roles & Responsibilities of the Interns would include any task that may be assigned by NCPDR.												
9.	Attendance & Conduct	Leave: - The intern would be granted 1 leave every 4 weeks with prior approval of the reporting officer. - Failure to meet attendance requirement without valid reason or repeated instances may lead to disciplinary action by competent authority. Dress code: All interns at NCPDR must wear strict formal/Semi-formal attire (shirts/trousers or Indian wear)												

		with appropriate footwear) to maintain institutional decorum.
10.	Certificate	i. A Certificate of Internship shall be issued to interns who successfully complete a minimum period of four (4) weeks of internship and fulfil the attendance requirements.
11.	Stipend	ii. Post Graduate candidates will be eligible to receive a consolidated remuneration of ₹20,000 per month for internships with duration of three (3) months or more.
12.	Logistics	Interns are required to bring their own laptop.
13.	Termination clause:	NCPCR would reserve the right to terminate the internship at any time without assigning any reason.
14.	Terms and Conditions:	i. The internship is purely temporary and non-remunerative beyond the stipend, and shall not be construed as an offer of employment or claim for any future appointment in the Commission. ii. Selected interns must sign a Confidentiality and Non-Disclosure Agreement prior to joining. iii. All research, drafts, or outputs prepared by interns shall remain the property of the Commission. iv. Students who have attended the regular internship Programmes organised by NCPCR earlier will not be eligible to apply. v. Selected candidates will be required to join the internship within the first week of the month vi. The standard hours for the internship shall be from 9:30 AM to 5:30 PM. However, interns may be required to work beyond these hours based on project needs and circumstances.

15.	How to Apply	Students interested in the internship may apply through the following link : https://ncpcr.gov.in/internship-portal
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