

# State Report : Gujarat (Key Findings at a Glance)

*Submitted to :*

National Commission for  
Protection of Child Rights,  
5<sup>th</sup> Floor, Chanderlok Building,  
36, Janpath,  
New Delhi - 110001

*Submitted by :*

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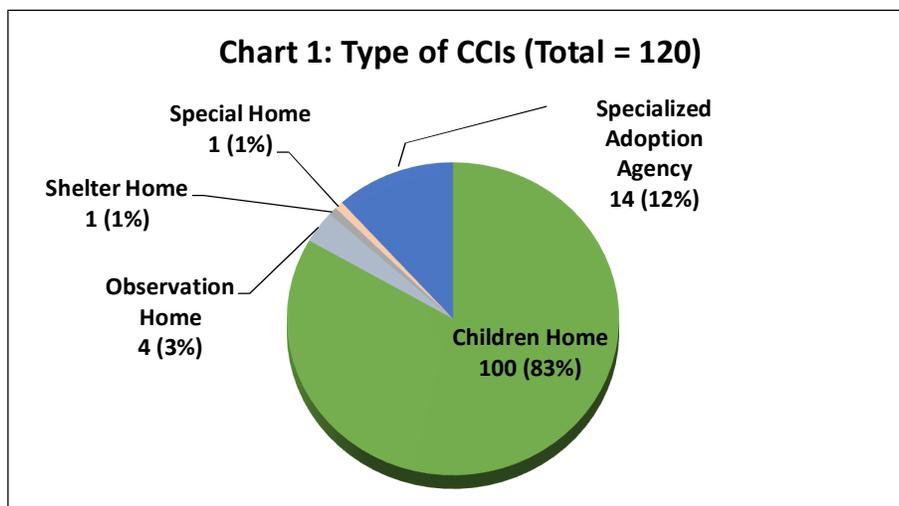
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## 1. Type of CCIs (Total = 120)

There are five types of Juvenile Justice Institutions/ Child Care Institutions (CCI) that exist in India – Children’s Home/ Fit Facility, Shelter Home/Open Shelter, Specialized Adoption Agency, Observation Home, and Special Home/ Place of Safety. The following table (Table 1) gives the CCI wise break-up for the state of Gujarat.

CCI Type	Count	%
Children Home	100	83.3%
Observation Home	4	3.3%
Shelter Home	1	0.8%
Special Home	1	0.8%
Specialized Adoption Agency	14	11.7%

Based on observation and records of CCIs.

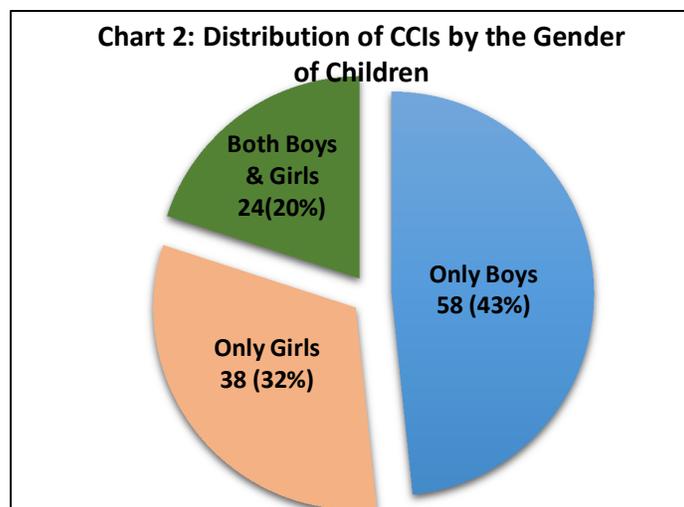


## 2. Distribution of CCIs by the Gender of Children

Gujarat has a total of 120 CCIs for accommodating children; either girls or boys or both. The Table below (Table 2) gives details of the distribution of CCIs by the gender of the children.

Gender Type	Number	Percent
Only Boys	58	48.3
Only Girls	38	31.7
Both Boys & Girls	24	20.0
Total	120	100.0

Based on observation and records of CCIs.

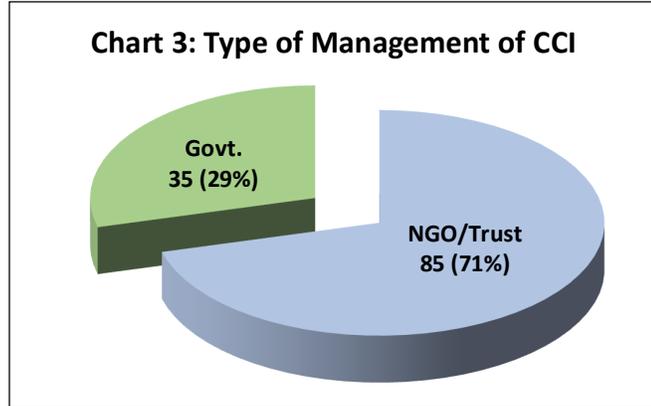


### 3. Type of Management of CCI

As per the provisions laid out under Section 50(1) of JJ Act 2015, CCIs could be established by every district or group of districts, either by itself or through voluntary or non-governmental organizations. The CCI wise break-up on basis of type of management is tabulated below (Table 3).

Management Type	Number	Percent
NGO, Trust	85	70.8
Government	35	29.2
Total	120	100.0

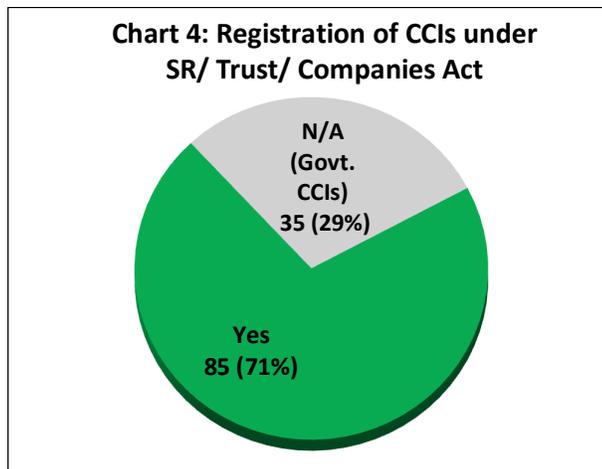
Based on responses of the management of CCIs.



### 4. Registration of CCIs under SR/ Trust/ Companies Act

Response	Number	Percent
Yes	85	70.8
N/A* (Government CCIs)	35	29.2
Total	120	100.0

\*: Government CCIs need not be registered under SR/ Trust/ Companies Act.  
Based on records and responses given by the management of CCIs.

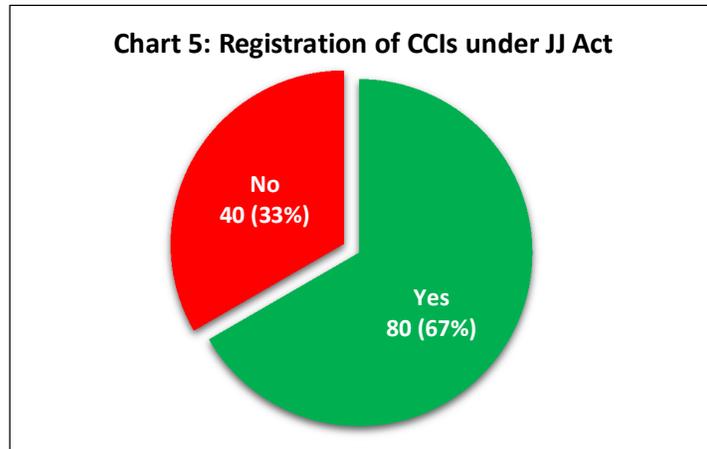


### 5. Registration of CCIs under JJ Act

According to Rule 21 (JJ Model Rules, 2016) and Section 41 (JJ Act, 2015), at the time of registration, the State Government shall determine and record capacity & purpose of the institution; and shall register the institution as a Children's Home/ Open Shelter/ Specialized Adoption Agency/ Observation Home/ Special Home (Place of Safety), as the case may be.

Response	Number	Percent
Yes	80	66.7
No	40	33.3
Total	120	100.0

Based on records and responses given by the management of CCIs.



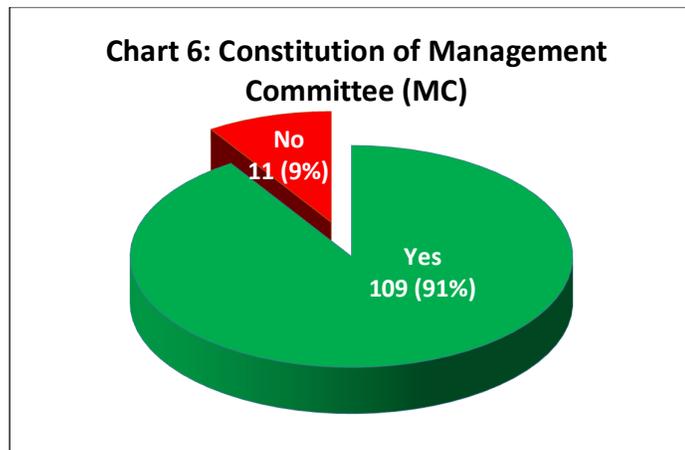
## 6. Constitution of Management Committee (MC):

According to the JJ Model Rules, 2016; Rule 39(1), every Child Care Institution shall have a Management Committee for the management of the institution and monitoring the progress of every child.

**Table 6: Constitution of Management Committee (MC)**

Response	Number	Percent
Yes	109	90.8
No	11	9.2
Total	120	100.0

Based on responses given by the management of CCI's.



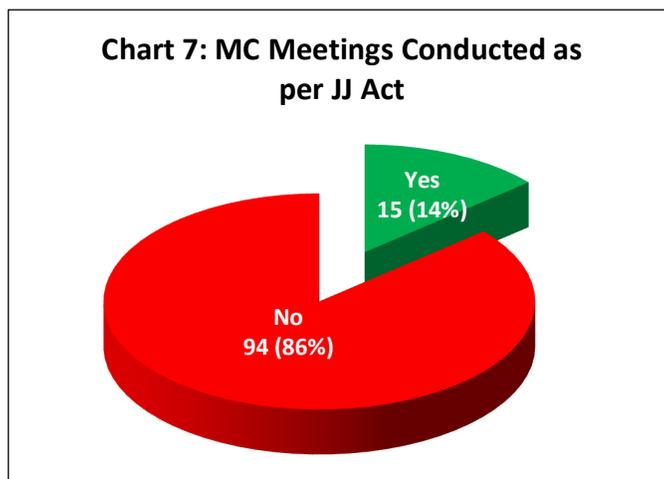
## 7. MC Meetings Conducted as per JJ Act

According to the JJ Model Rules, 2016; Rule 39(4), the Management Committee shall meet at least once every month to consider and review the functioning of Child Care Institution.

**Table 7: MC Meetings Conducted as per JJ Act**

MC Meetings Conducted as per JJ Act	Number	Percent
Yes	15	13.8
No	94	86.2
Total	109	100.0

\*: Total number of CCI's where MC was formed.  
Based on responses given by the management of CCI's.

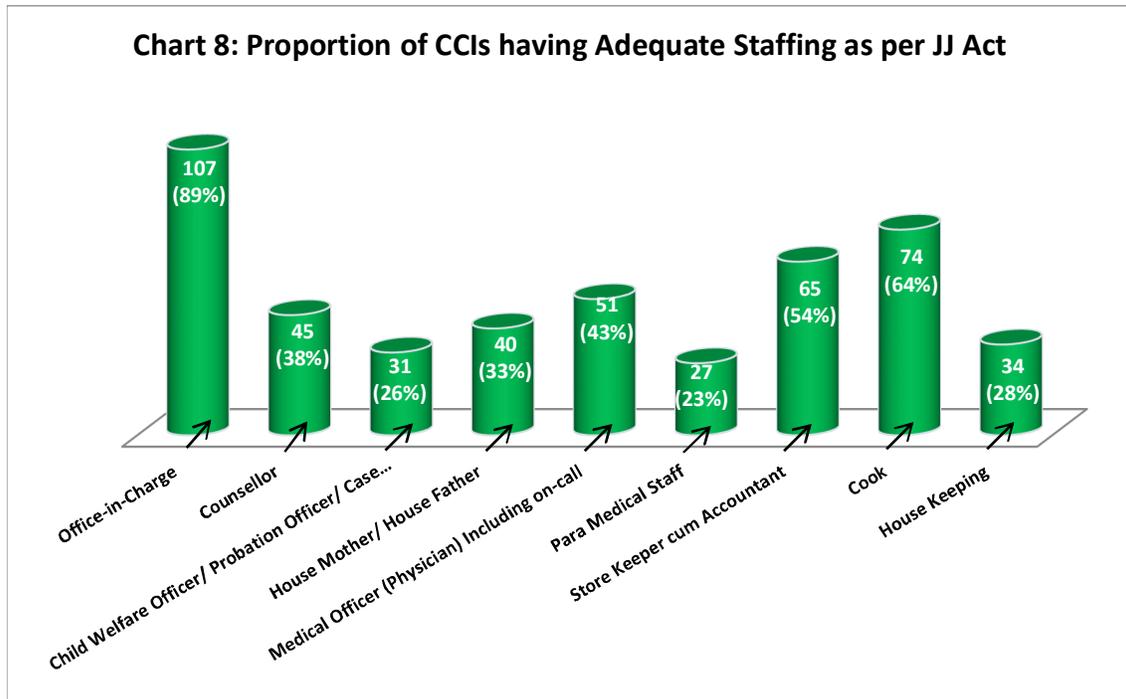


## 8. Proportion of CCIs having Adequate Staffing as per JJ Act

According to the JJ Model Rules, 2016, staffing pattern for a Child Care Institution has been specified in Rule 26(7). The number of posts in each category of staff shall be fixed on the basis of capacity of the institution and shall proportionately increase with the increase in the capacity of the institution [Rule 26(3)]. Abiding by these rules, the staffing pattern was thus adjusted for Child Care Institutions covered in this study.

Staff Personnel	Yes	
	Count	%
Office-in-Charge	107	89.2%
Counsellor	45	37.5%
Child Welfare Officer/ Probation Officer/ Case Worker	31	25.8%
House Mother/ House Father	40	33.3%
Medical Officer (Physician) Including on-call	51	42.5%
Para Medical Staff	27	22.5%
Store Keeper cum Accountant	65	54.2%
Cook	77	64.2%
House Keeping	34	28.3%

The total of percentages may exceed 100 due to multiple responses.  
Based on observation and records of CCIs.

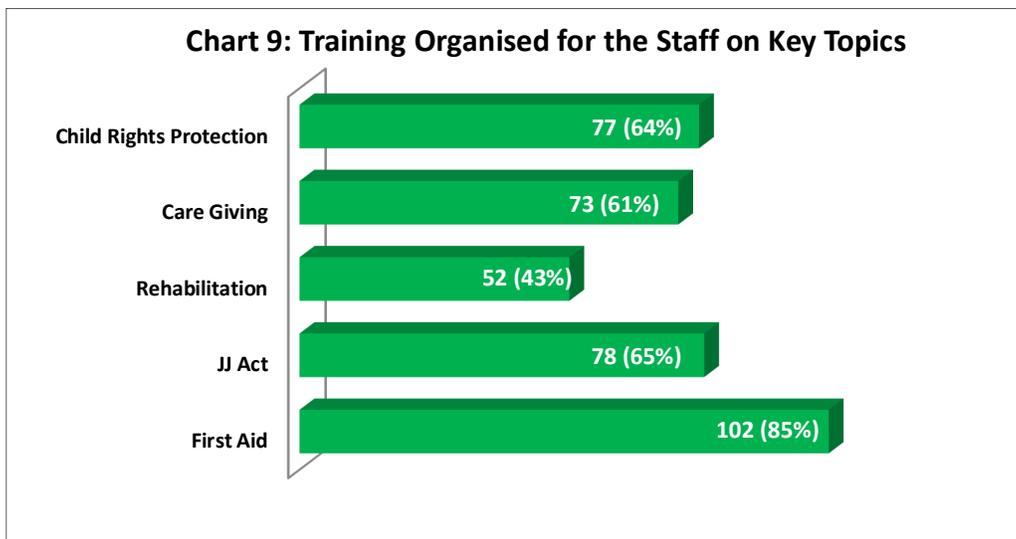


## 9. Training Organized for the Staff on Key Topics

According to Rule 89(1) [JJ Model Rules, 2016], the State Government shall provide for training of personnel appointed under the Act and the rules and each category of staff, keeping in view with

their statutory responsibilities and specific job requirements. In addition, Rule 34[3(vi)] suggests that every institution to have first aid kit and all staff to be trained in handling first aid.

Key Topics	Yes	
	Count	%
Child Rights Protection	77	64.2%
Care Giving	73	60.8%
Rehabilitation	52	43.3%
JJ Act	78	65.0%
First Aid	102	85.0%
<b>The total of percentages may exceed 100 due to multiple responses. Based on records of CCIs.</b>		

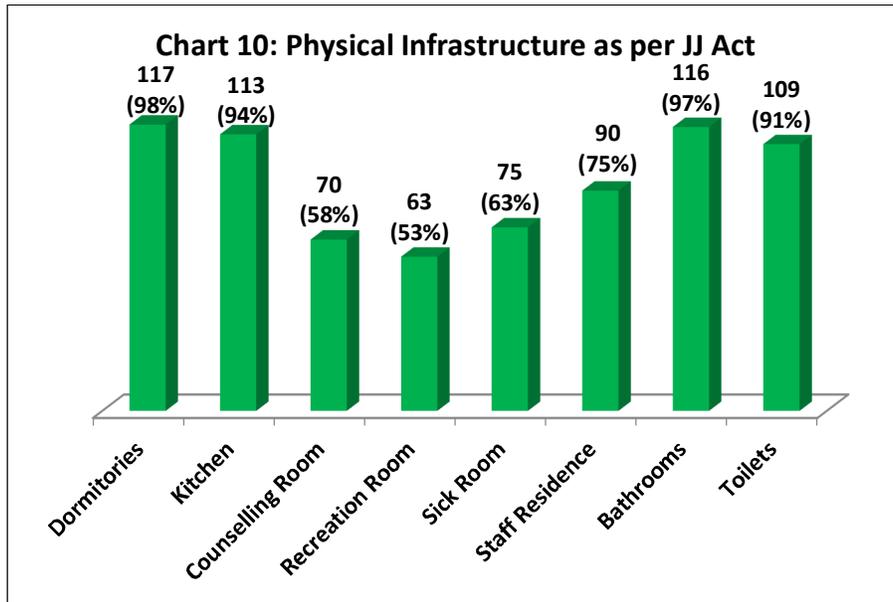


## 10. Physical Infrastructure as per JJ Act

According to Rule 10(i) (JJ Model Rules, 2016), all institutions shall make provision of first-aid kit, fire extinguishers in kitchen, recreation room, dormitories, store rooms and counseling room.

Physical Infrastructure	Yes	
	Count	%
Dormitories	117	97.5%
Kitchen	113	94.2%
Counseling Room	70	58.3%
Recreation Room	63	52.5%
Sick Room	75	62.5%
Staff Residence	90	75.0%
Bathrooms	116	96.7%
Toilets	109	90.8%

The total of percentages may exceed 100 due to multiple responses.  
Based on observation of CCIs.

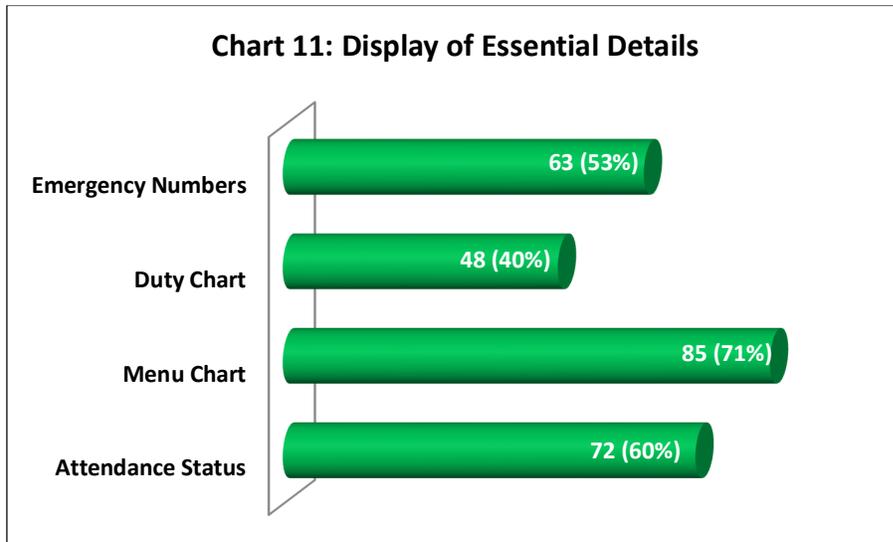


## 11. Display of Essential Details

- According to Rule 67[5(iii)] (JJ Model Rules, 2016), a duty roster shall be prepared and displayed at some prominent place in the premises of the Child Care Institution by the Person-in-charge.
- According to Rule 33(5) (JJ Model Rules, 2016), the menu for the day shall be prepared in consultation with the Children’s Committee and shall be displayed in the dining hall.
- According to Rule 77(1) (JJ Model Rules, 2016), the Person-In-Charge shall maintain registers and forms under the JJ Model rules, 2016.
- According to Rule 36(5) (JJ Model Rules, 2016), regularity of the education programme and attendance of the children shall be ensured.

**Table 11: Display of Essential Details**

Essential Details	Yes	
	Count	%
Emergency Numbers	63	52.5%
Duty Chart	48	40.0%
Menu Chart	85	70.8%
Attendance Status	72	60.0%
The total of percentages may exceed 100 due to multiple responses. Based on observation of CCIs.		



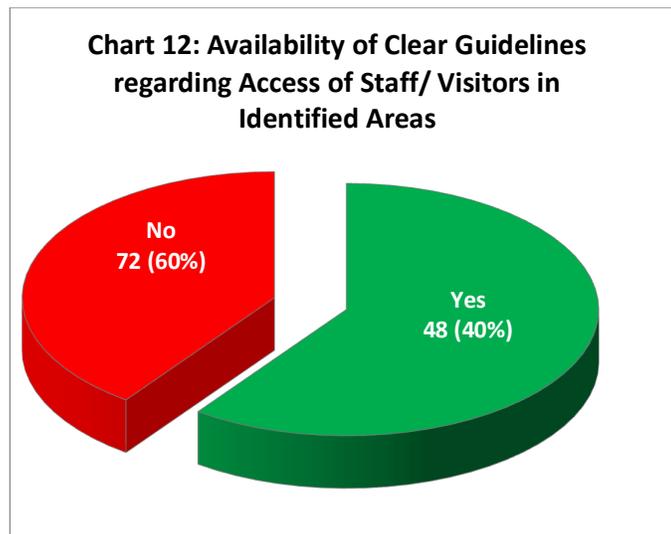
## 12. Availability of Clear Guidelines regarding Access of Staff/ Visitors in Identified Areas

According to Rule 78(5), the Person-In-Charge shall take all steps to inform the visitors to maintain the dignity of the children.

**Table 12: Availability of Clear Guidelines regarding Access of Staff/ Visitors in Identified Areas**

Response	Number	Percent
Yes	72	60.0
No	48	40.0
Total	120	100.0

Based on observation of CCIs.



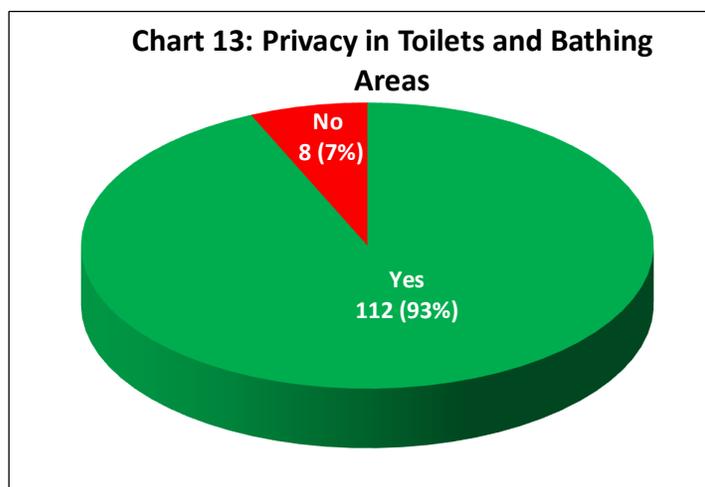
## 13. Privacy in Toilets and Bathing Areas

According to Rule 67(12) [JJ Model Rules, 2016], Closed Circuit Television cameras may be installed at all key points such as all entry and exit points to the Child Care Institution, reception, corridors, kitchen, pantry or store room, dormitories, entry and exit points of the washrooms with due regard to the privacy and dignity of the children.

**Table 13: Privacy in Toilets and Bathing Areas**

Response	Number	Percent
Yes	112	93.3
No	8	6.7
Total	120	100.0

Based on observation of CCIs.



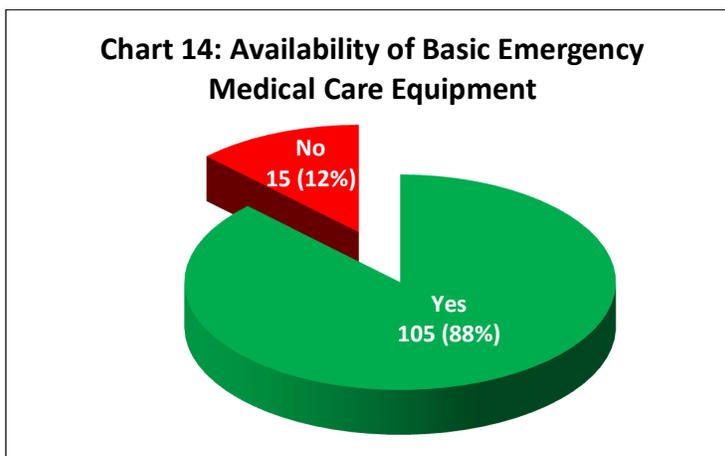
#### 14. Availability of Basic Emergency Medical Care Equipment

According to Rule 34(6) [JJ Model Rules, 2016], the State Government through the District Child Protection Unit shall make provisions for those children diagnosed with special problems such as hormonal problems, immuno-compromised diseases, physical and mental disabilities on the recommendation of the medical officer.

**Table 14: Availability of Basic Emergency Medical Care Equipment**

Response	Number	Percent
Yes	105	87.5
No	15	12.5
Total	120	100.0

Based on observation of CCIs.



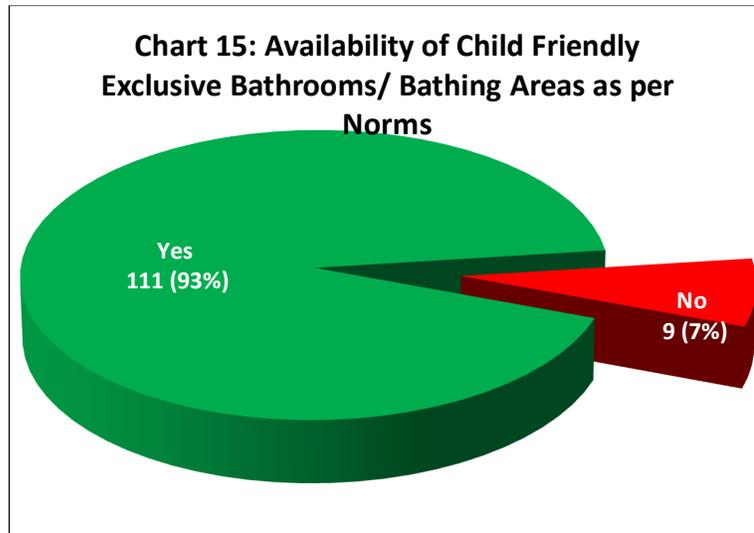
#### 15. Availability of Child Friendly Exclusive Bathrooms/ Bathing Areas as per Norms

According to Rule 31[1(viii)] (JJ Model Rules, 2016), every Child Care Institution shall have sufficient number of well-lit and airy bathrooms with proper fittings in the proportion of at least one bath room for ten children.

**Table 15: Availability of Child Friendly Exclusive Bathrooms/ Bathing Areas as per Norms**

Response	Number	Percent
Yes	111	92.5
No	9	7.5
Total	120	100.0

Based on observation of CCIs.



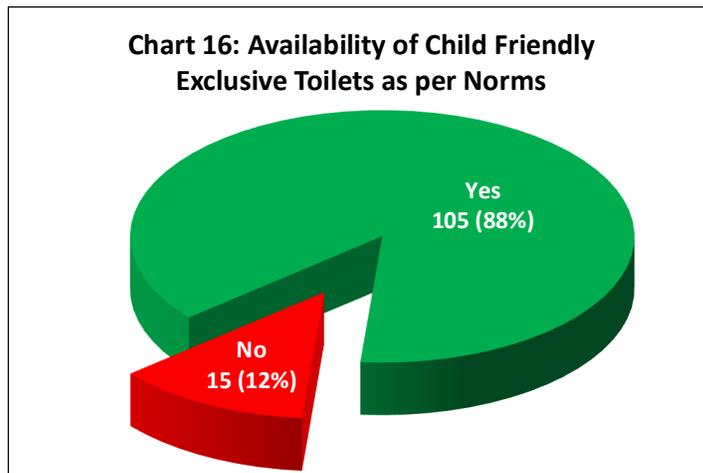
### 16. Availability of Child Friendly Exclusive Toilets as per Norms

According to Rule 31[1(vii)] (JJ Model Rules, 2016), every Child Care Institution shall have sufficient number of well-lit and airy toilets with proper fittings in the proportion of at least one toilet for seven children.

**Table 16: Availability of Child Friendly Exclusive Toilets as per Norms**

Response	Number	Percent
Yes	105	87.5
No	15	12.5
Total	120	100.0

Based on observation of CCIs.



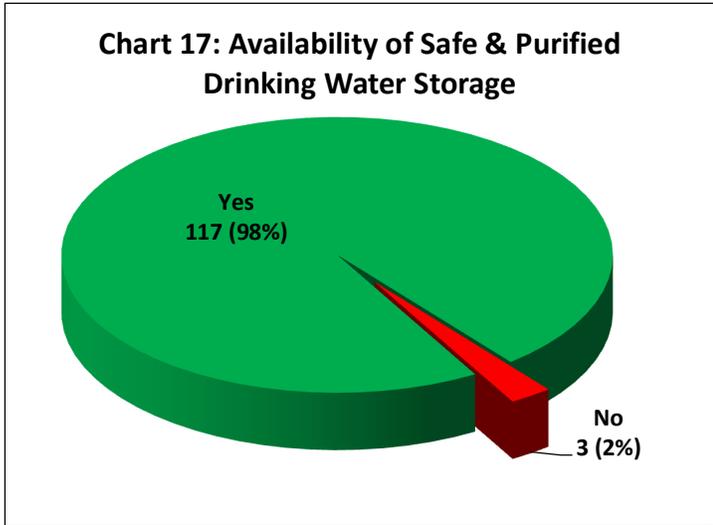
### 17. Availability of Safe & Purified Drinking Water Storage

According to Rule 31[1(i)] (JJ Model Rules, 2016), every Child Care Institution shall have sufficient treated drinking water; water filters or RO shall be installed at multiple locations in the premises for easy access such as kitchen, dormitory, recreational rooms etc.

**Table 17: Availability of Safe & Purified Drinking Water Storage**

Response	Number	Percent
Yes	117	97.5
No	3	2.5
Total	120	100.0

Based on observation of CCIs.



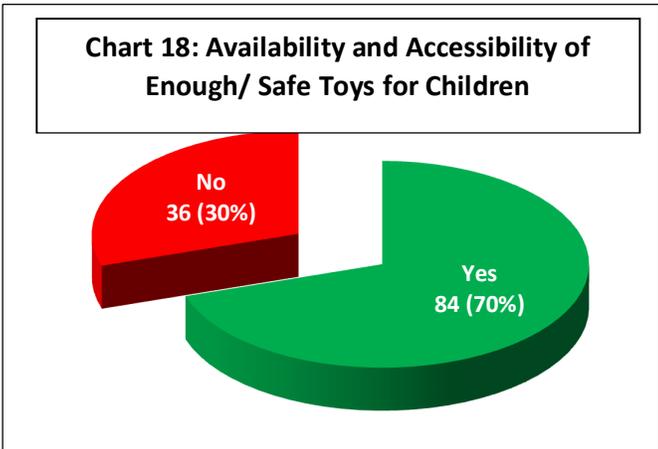
**18. Availability and Accessibility of Enough/ Safe Toys for Children**

According to Rule 38(2) (JJ Model Rules, 2016), sufficient space shall be made available for outdoor sports and games.

**Table 18: Availability and Accessibility of Enough/ Safe Toys for Children**

Response	Number	Percent
Yes	84	70.0
No	36	30.0
Total	120	100.0

Based on observation of CCIs.

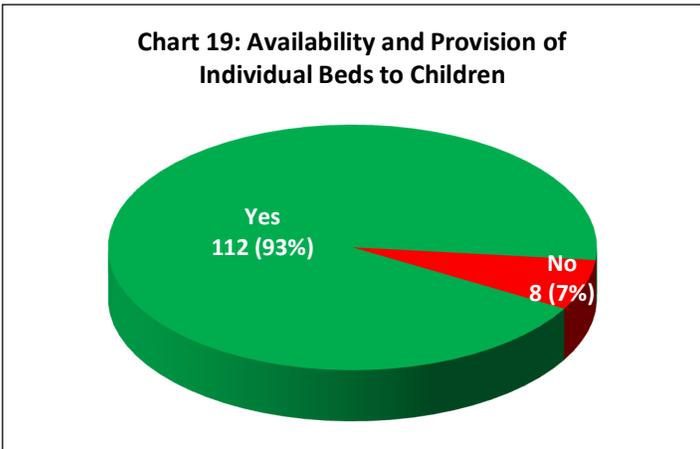


**19. Availability and Provision of Individual Beds to Children.**

**Table 19: Availability and Provision of Individual Beds to Children**

Response	Number	Percent
Yes	112	93.3
No	8	6.7
Total	120	100.0

Based on observation of CCIs.

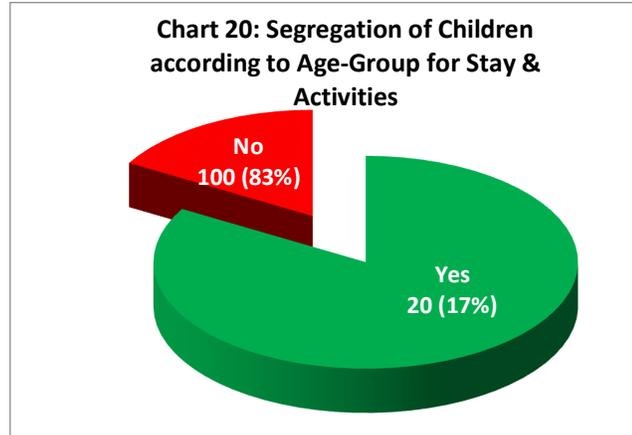


## 20. Segregation of Children according to Age-Group for Stay & Activities

According to Rule 39(2) (JJ Model Rules, 2016), in order to ensure proper care and treatment as per the individual care plans, children shall be grouped on the basis of age, nature of offence or kind of care required, physical and mental health and length of stay.

Response	Number	Percent
Yes	100	83.3
No	20	16.7
Total	120	100.0

Based on observation of CCIs.

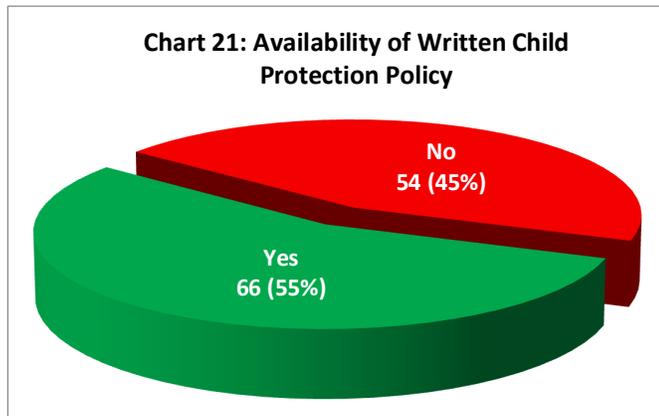


## 21. Availability of Written Child Protection Policy

According to Rule 29(3) (JJ Model Rules, 2016), every Child Care Institution shall keep a copy of the Act and the rules framed by the State Government, for use by both the staff and children residing therein.

Response	Number	Percent
Yes	66	55.0
No	54	45.0
Total	120	100.0

Based on observation of CCIs.

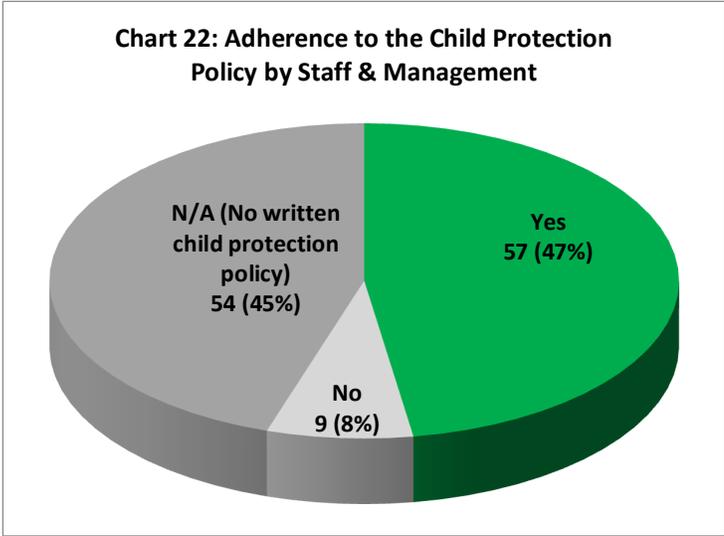


## 22. Adherence to the Child Protection Policy by Staff & Management

According to Rule 29(3) (JJ Model Rules, 2016), every Child Care Institution shall keep a copy of the Act and the rules framed by the State Government, for use by both the staff and children residing therein.

Response	Number	Percent
Yes	57	47.5
No	9	7.5
N/A (No written child policy)	54	45.0
Total	120	100.0

Based on responses given by the management of CCIs.



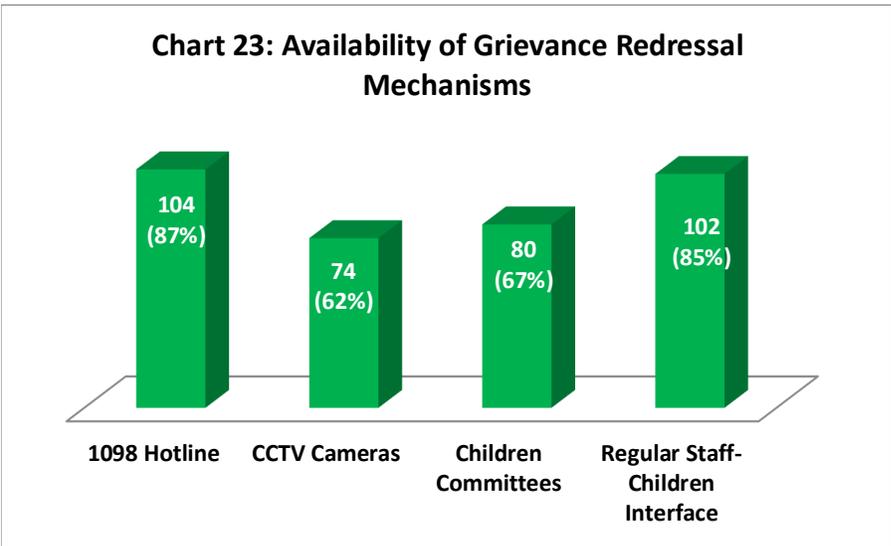
**23. Availability of Grievance Redressal Mechanisms**

According to Rule 39(5) (JJ Model Rules, 2016), the Management Committee shall set up a complaint and redressal mechanism in every Child Care Institution and a Children’s Suggestion Box shall be installed in every institution at a place easily accessible to children away from the office set up and closer to the residence or rooms or dormitories of the children.

**Table 23: Availability of Grievance Redressal Mechanisms**

Grievance Redressal Mechanisms	Yes	Yes
	Count	%
1098 Hotline	104	86.7%
CCTV Cameras	74	61.7%
Children Committees	80	66.7%
Regular Staff-Children Interface	102	85.0%

The total of percentages may exceed 100 due to multiple responses.  
Based on observation and records of CCIs.



## 24. Adequate Measures to Prevent Any Form of Physical/ Emotional Abuse of Children that Results in Mental or Physical Pain/ Discomfort/ Trauma

According to Rule 76(1) (JJ Model Rules, 2016), every Child Care Institution shall evolve a system of ensuring that there is no abuse, neglect and maltreatment and shall include the staff who is aware of what constitutes abuse, neglect and maltreatment, and their early indication and how to respond to these abuses.

Table 24: Adequate Measures to Prevent Any Form of Physical/ Emotional Abuse of Children that Results in Mental or Physical Pain/ Discomfort/ Trauma		
Response	Number	Percent
Yes	52	43.3
No	68	56.7
Total	120	100.0
Based on observation and records of CCIs.		

Chart-24: Adequate Measures to Prevent Any Form of Physical/ Emotional Abuse of Children that Results in Mental or Physical Pain/ Discomfort/ Trauma

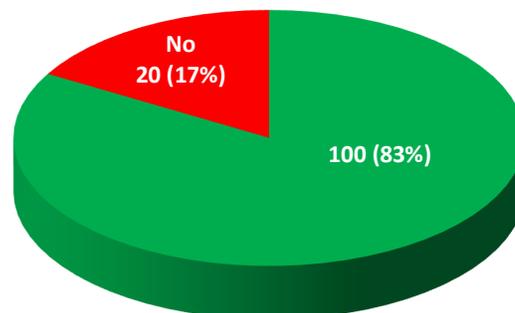


## 25. Following of a Daily Routine of Activities

According to Rule 32(1)/ Rule 69 [L(2)] (JJ Model Rules, 2016), every Child Care Institution shall have a daily routine for children developed in consultation with the Children's Committees, which shall be prominently displayed at various places within the Child Care Institution.

Table 25: Following of a Daily Routine of Activities		
Response	Number	Percent
Yes	100	83.3
No	20	16.7
Total	120	100.0
Based on observation of CCIs.		

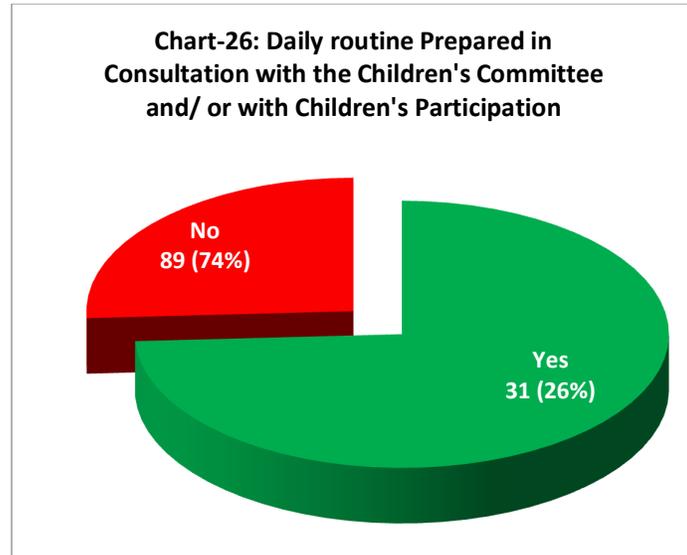
Chart-25: Following of a Daily Routine of Activities



## 26. Daily routine Prepared in Consultation with the Children's Committee and/ or with Children's Participation

According to Rule 32(1)/ Rule 69 [L(2)] (JJ Model Rules, 2016), every Child Care Institution shall have a daily routine for children developed in consultation with the Children's Committees, which shall be prominently displayed at various places within the Child Care Institution.

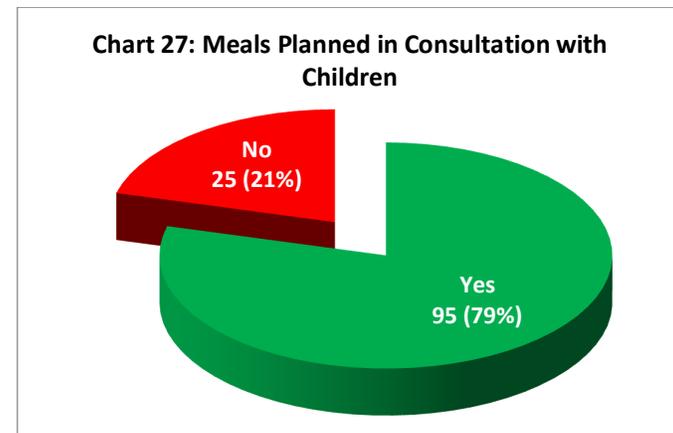
Table 26: Daily routine Prepared in Consultation with the Children's Committee and/ or with Children's Participation		
Response	Number	Percent
Yes	89	74.2
No	31	25.8
Total	120	100.0
Based on responses given by the management of CCIs.		



## 27. Meals Planned in Consultation with Children

According to Rule 33(5) (JJ Model Rules, 2016), the menu for the day shall be prepared in consultation with the Children's Committee and shall be displayed in the dining hall.

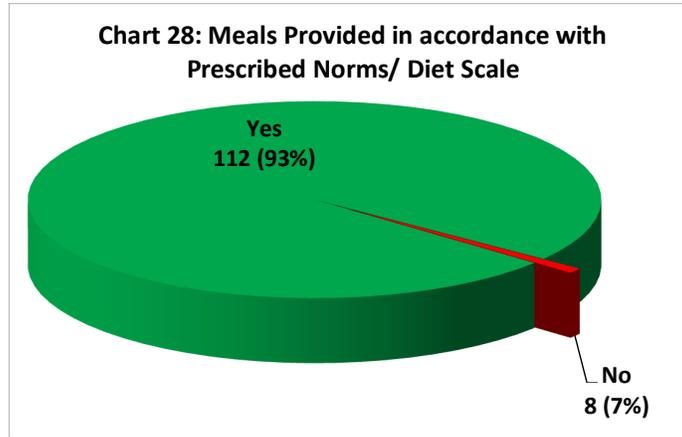
Table 27: Meals Planned in Consultation with Children		
Response	Number	Percent
Yes	95	79.2
No	25	20.8
Total	120	100.0
Based on observation and responses given by the management of CCIs.		



## 28. Meals Provided in accordance with Prescribed Norms/ Diet Scale

According to Rule 33(1) (JJ Model Rules, 2016), nutrition and diet scale shall be followed by the Child Care Institutions.

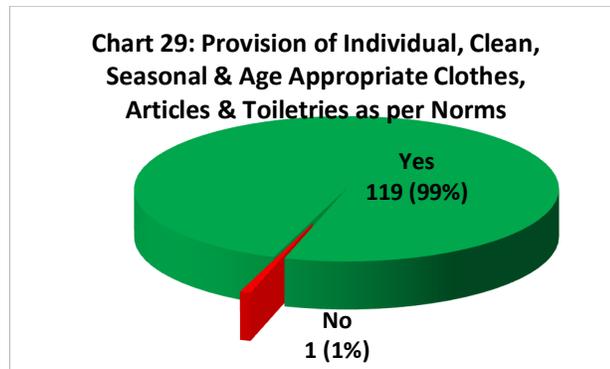
Table 28: Meals Provided in accordance with Prescribed Norms/ Diet Scale		
Response	Number	Percent
Yes	112	93.3
No	8	6.7
Total	120	100.0
Based on observation and responses given by the management of CCIs.		



### 29. Provision of Individual, Clean, Seasonal & Age Appropriate Clothes, Articles & Toiletries as per Norms

According to Rule 30(1) (JJ Model Rules, 2016), minimum standards for clothing and bedding shall be as per the scale and climatic conditions.

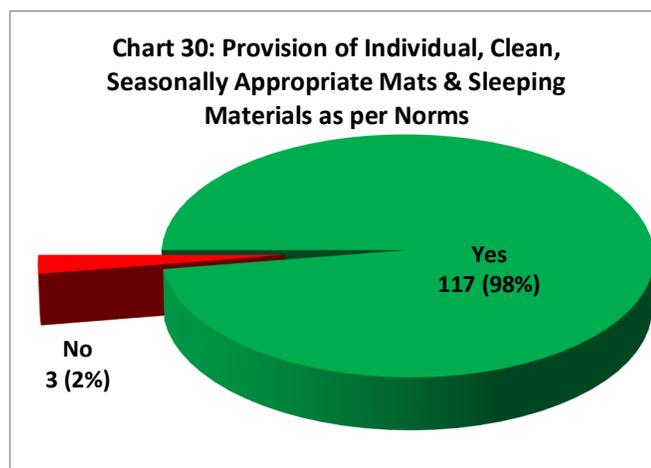
Table 29: Provision of Individual, Clean, Seasonal & Age Appropriate Clothes, Articles & Toiletries as per Norms		
Response	Number	Percent
Yes	119	99.2
No	1	0.8
Total	120	100.0
Based on responses given by the management of CCIs.		



### 30. Provision of Individual, Clean, Seasonally Appropriate Mats & Sleeping Materials as per Norms

According to Rule 30(1) (JJ Model Rules, 2016), minimum standards for clothing and bedding shall be as per the scale and climatic conditions.

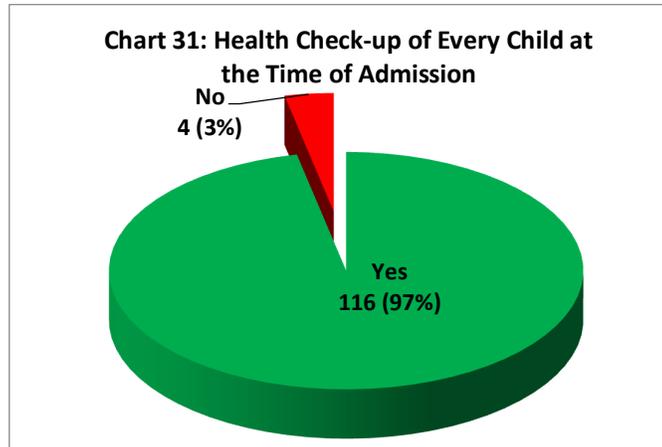
Table 30: Provision of Individual, Clean, Seasonally Appropriate Mats & Sleeping Materials as per Norms		
Response	Number	Percent
Yes	117	97.5
No	3	2.5
Total	120	100.0
Based on responses given by the management of CCIs.		



### 31. Health Check-up of Every Child at the Time of Admission

According to Rule 34[3(i)] (JJ Model Rules, 2016), every Child Care Institution shall arrange for medical examination of each child admitted in an institution by the Medical Officer within twenty-four hours of admission and in special cases or medical emergencies immediately.

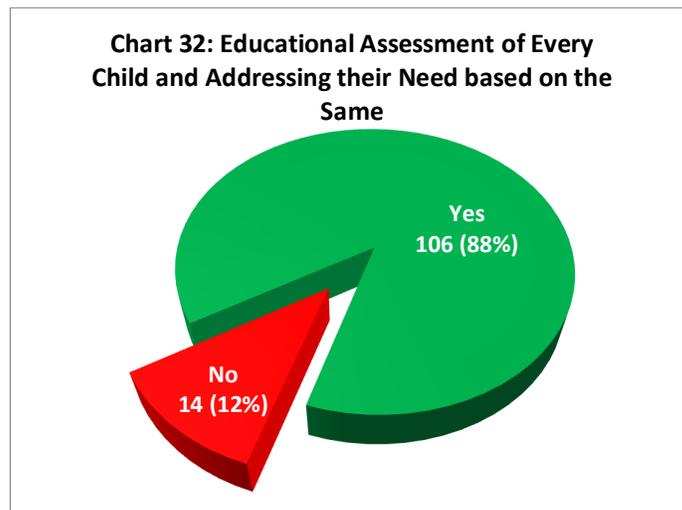
Response	Number	Percent
Yes	116	96.7
No	4	3.3
Total	120	100.0
Based on responses given by the management of CCLs.		



### 32. Educational Assessment of Every Child and Addressing their Need based on the Same

According to Rule 36(4) (JJ Model Rules, 2016), specialized trainers and experts shall be appointed to cater to the educational needs of children with special needs either physical or mental. Learning disorders shall be identified, assessed and reported in the Individual Care Plan. Further assistance shall be given to the child by trained professionals.

Response	Number	Percent
Yes	106	88.3
No	14	11.7
Total	120	100.0
Based on observation, records and responses given by the management of CCLs.		

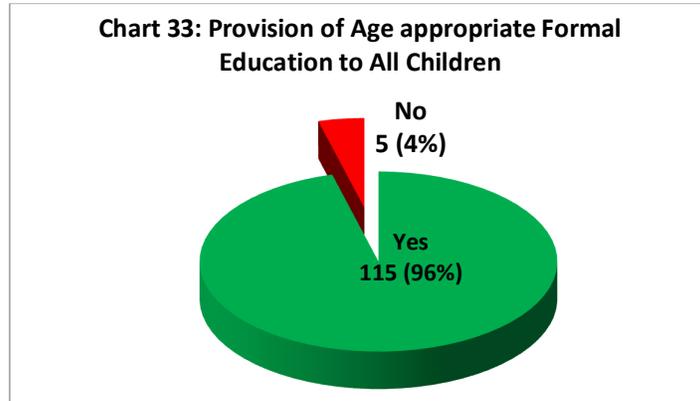


### 33. Provision of Age-appropriate Formal Education to All Children

According to Rule 36(1) (JJ Model Rules, 2016), every child care institution shall provide education to all children according to the age and ability, both inside the institution and outside, as per requirement.

Response	Number	Percent
Yes	115	95.8
No	5	4.2
Total	120	100.0

Based on responses given by the management of CCIs.

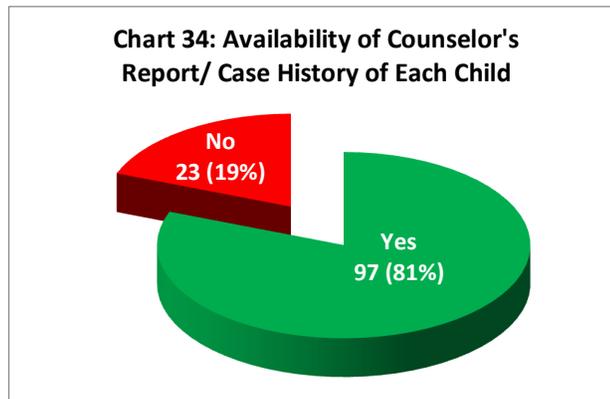


### 34. Availability of Counselor's Report/ Case History of Each Child

- According to Rule 73[3(v)], every Child Care Institution shall maintain Case History form of each child under the JJ Model rules, 2016.
- According to Rule 73[3(vii)], every Child Care Institution shall maintain Counselor's report of each child under the JJ Model rules, 2016.

Response	Number	Percent
Yes	97	80.8
No	23	19.2
Total	120	100.0

Based on records of CCIs.

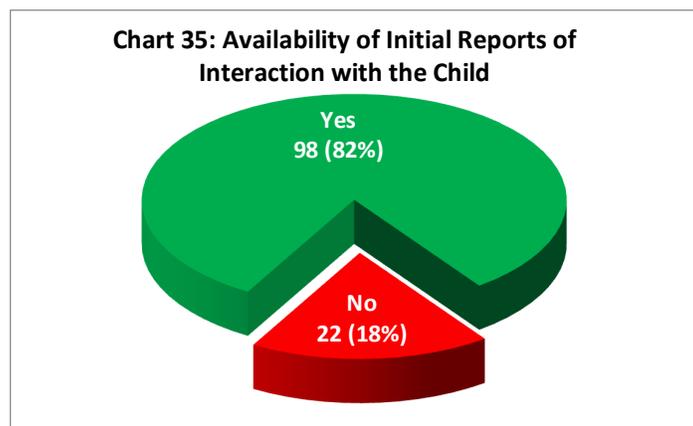


### 35. Availability of Initial Reports of Interaction with the Child

According to Rule 73[1(ix)], every Child Care Institution shall maintain initial reports of interaction with the child under the JJ Model rules, 2016.

Response	Number	Percent
Yes	98	81.7
No	22	18.3
Total	120	100.0

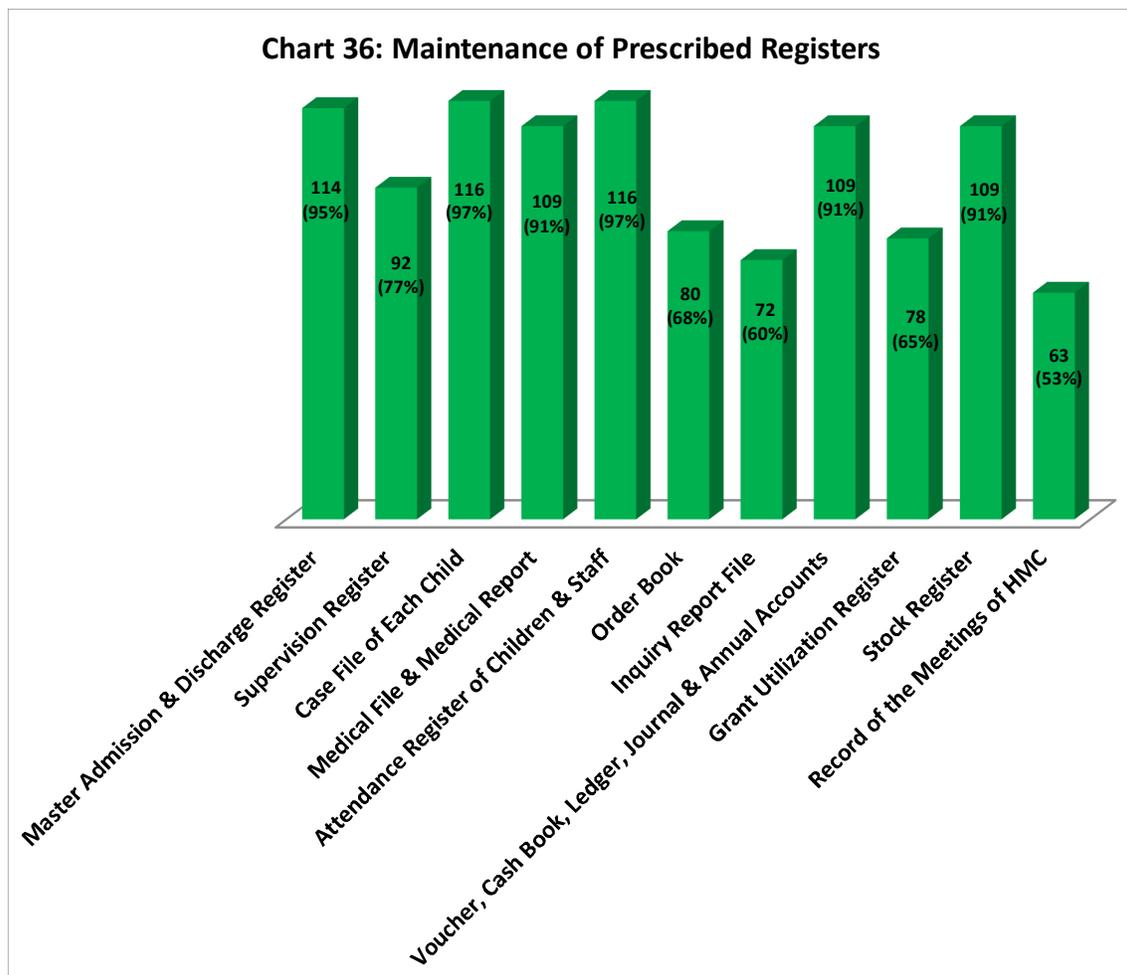
Based on records of CCIs.



### 36. Maintenance of Prescribed Registers

According to Rule 77(1), the Person-In-Charge shall maintain registers and forms under the JJ Model rules, 2016.

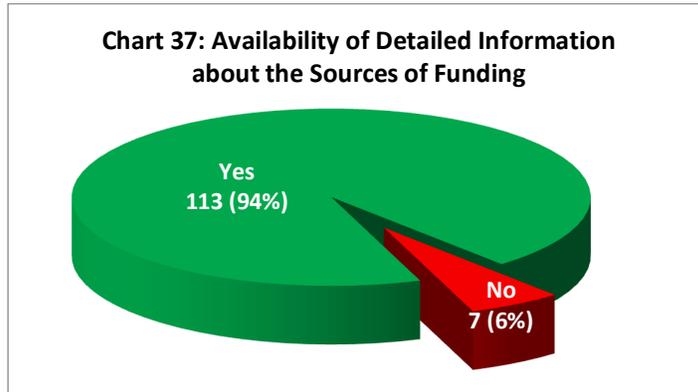
Table 36: Maintenance of Prescribed Registers		
Prescribed Registers	Count	%
Master Admission & Discharge Register	114	95.0%
Supervision Register	92	76.7%
Case File of Each Child	116	96.7%
Medical File & Medical Report	109	90.8%
Attendance Register of Children & Staff	116	96.7%
Order Book	80	66.7%
Inquiry Report File	72	60.0%
Voucher, Cash Book, Ledger, Journal & Annual Accounts	109	90.8%
Grant Utilization Register	78	65.0%
Stock Register	109	90.8%
Record of the Meetings of HMC	63	52.5%
The total of percentages may exceed 100 due to multiple responses. Based on records of CCIs.		



### 37. Availability of Detailed Information about the Sources of Funding

Response	Number	Percent
Yes	113	94.2
No	7	5.8
Total	120	100.0

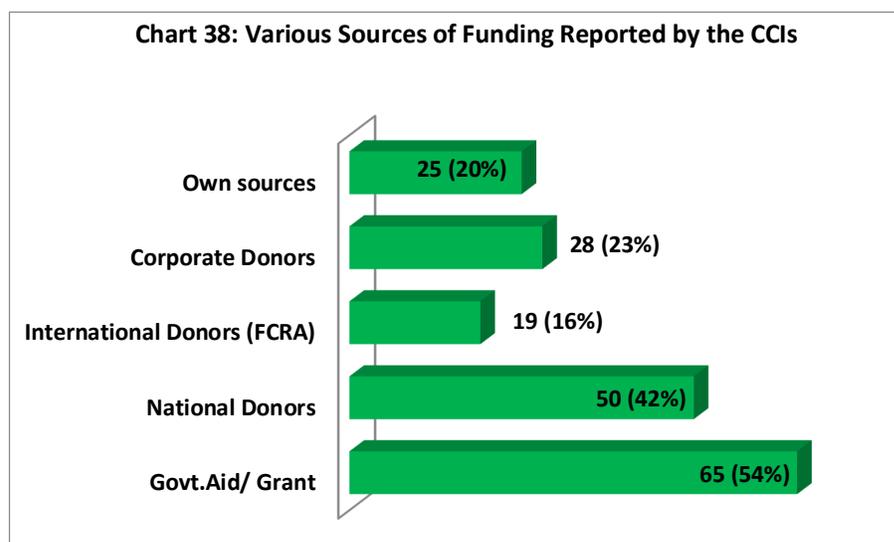
Based on records of CClIs.



### 38. Various Sources of Funding Reported by the CClIs

Sources of Funding	Yes	
	Count	%
Govt. Aid/ Grant	65	54.2%
National Donors	50	41.7%
International Donors (FCRA)	19	15.8%
Corporate Donors	28	23.3%
Own sources	25	20.8%

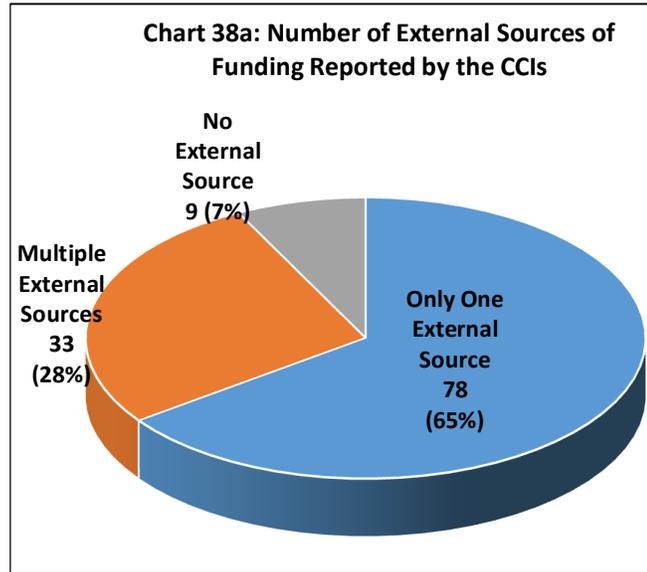
The total of percentages may exceed 100 due to multiple responses.  
Based on responses given by the management of CClIs.



### 38a. Number of External Sources of Funding Reported by the CCI's

Table 38a: Number of External Sources of Funding Reported by the CCI's		
Number of External Sources of Funding	Yes	
	Count	%
Only One External Source	78	65.0
Multiple External Sources	33	27.5
No External Source (Run solely through Own Sources)	9	7.5
<b>Total</b>	<b>120</b>	<b>100.0</b>

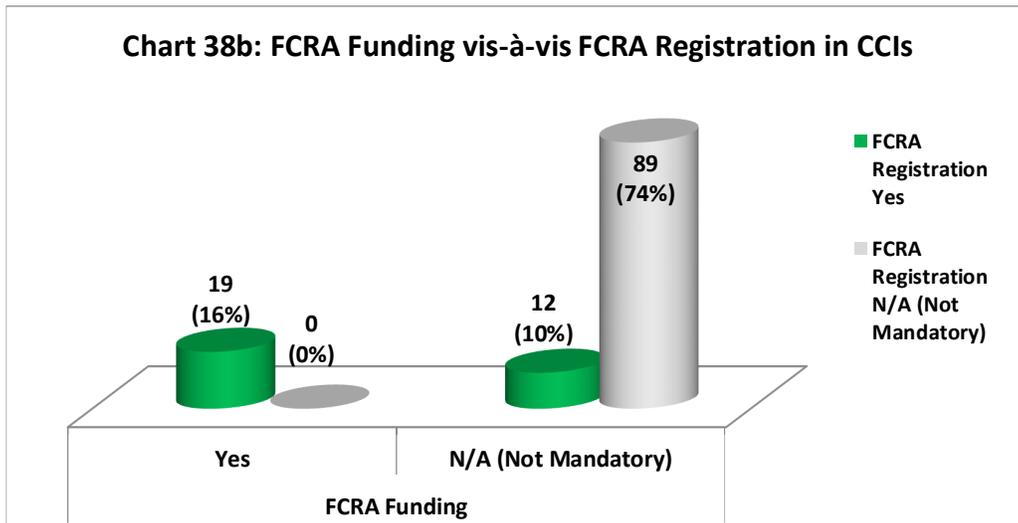
Based on records of CCI's.



### 38b. FCRA Funding vis-à-vis FCRA Registration in CCI's

Table 38b: FCRA Funding vis-à-vis FCRA Registration in CCI's				
		FCRA Funding		Total
		Yes	N/A (Not Mandatory)	
FCRA Registration	Yes	19	12	31
	N/A (Not Mandatory)	0	89	89
Total		19	101	120

Based on records of CCI's.

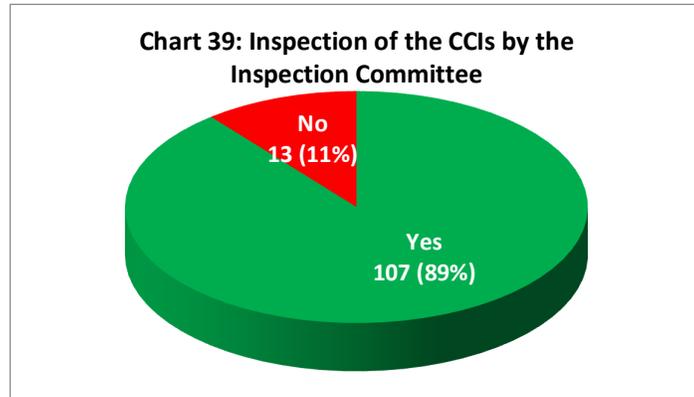


### 39. Inspection of the CCIs by the Inspection Committee

According to Rule 73(4), the State Inspection Committee shall carry out random inspections of the institutions housing children to determine whether such institution is housing children in need of care and protection.

Response	Number	Percent
Yes	107	89.2
No	13	10.8
Total	120	100.0

Based on records of CCIs.

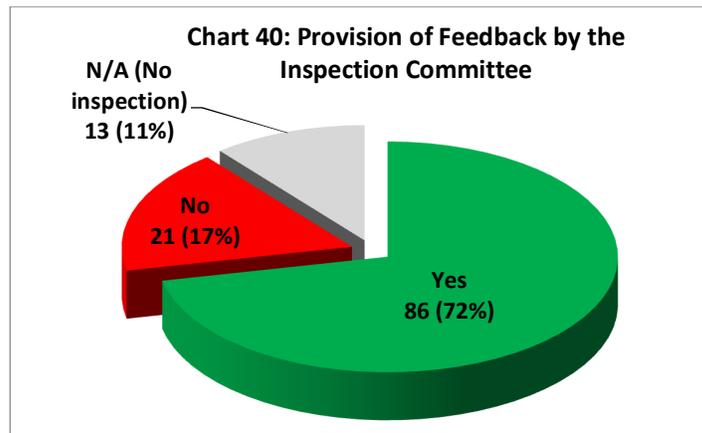


### 40. Provision of Feedback by the Inspection Committee

According to Rule 73(4), the State Inspection Committee shall carry out random inspections of the institutions housing children to determine whether such institution is housing children in need of care and protection.

Response	Number	Percent
Yes	86	71.7
No	21	17.5
N/A (No inspection)	13	10.8
Total	120	100.0

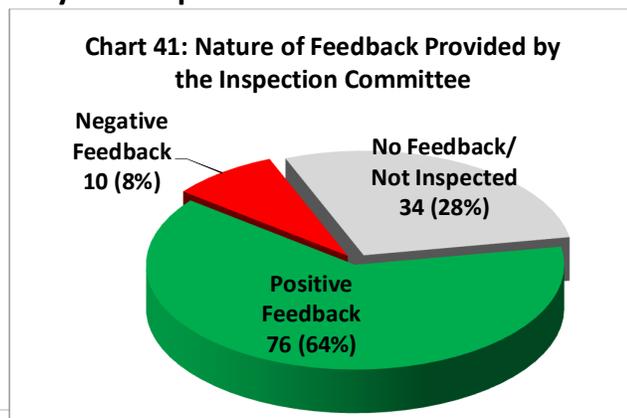
Based on records of CCIs.



### 41. Nature of Feedback Provided by the Inspection Committee

Feedback	Number	Percent
Positive Feedback	76	63.3
Negative	10	8.3
Negative Feedback	34	28.3
Total	120	100.0

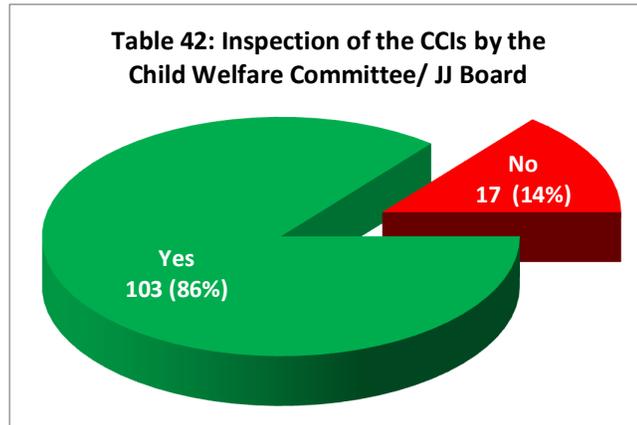
Based on observation and records of CCIs.



**42. Inspection of the CCIs by the Child Welfare Committee/ JJ Board**

Response	Number	Percent
Yes	103	85.8
No	17	14.2
Total	120	100.0

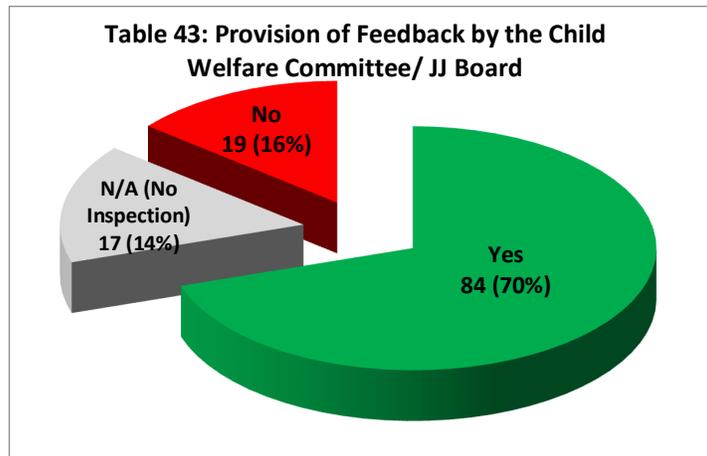
Based on records of CCIs.



**43. Provision of Feedback by the Child Welfare Committee/ JJ Board**

Response	Number	Percent
Yes	84	70.0
No	19	15.8
N/A (No Inspection)	17	14.2
Total	120	100.0

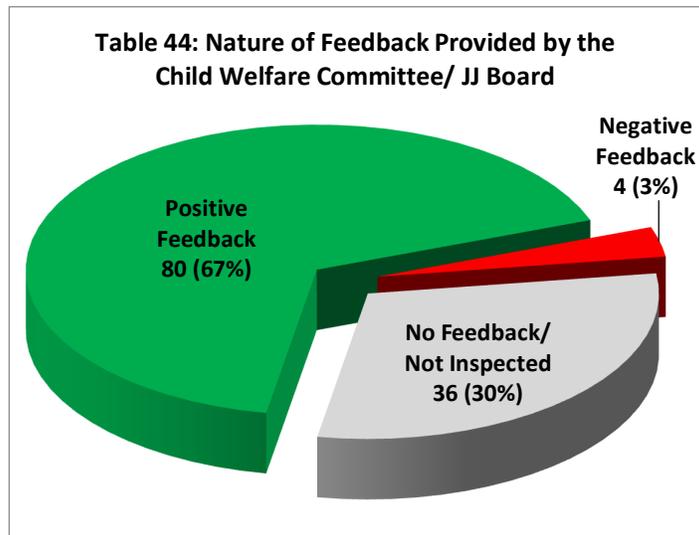
Based on records of CCIs.



**44. Nature of Feedback Provided by the Child Welfare Committee/ JJ Board**

Feedback	Number	Percent
Positive Feedback	80	66.7
Negative Feedback	4	3.3
No Feedback/ Not Inspected	36	30.0
Total	120	100.0

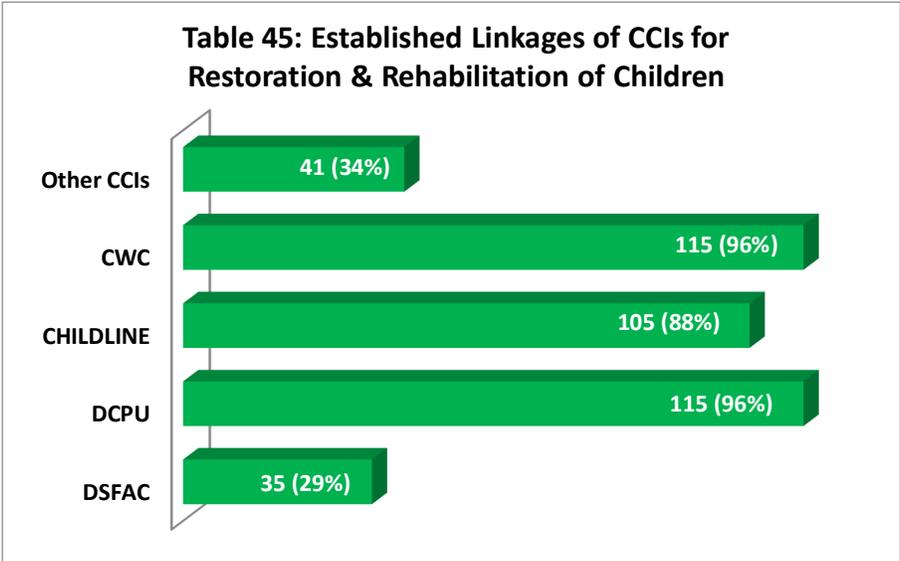
Based on records of CCIs.



**45. Established Linkages of CCI for Restoration & Rehabilitation of Children**

<b>Table 45: Established Linkages of CCI for Restoration &amp; Rehabilitation of Children</b>		
Linkage	Count	%
Other CCIs	41	34.2%
CWC	115	95.8%
CHILDLINE	105	87.5%
DCPU	115	95.8%
DSFAC	35	29.2%

The total of percentages may exceed 100 due to multiple responses.  
Based on records and responses given by the management of CCIs.



\* \* \* \* \*

The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also the flow of goods and services between different departments and locations. By keeping detailed records, management can identify trends, track costs, and ensure that all activities are properly accounted for. This level of transparency is essential for making informed decisions and for maintaining the trust of stakeholders.

Secondly, the document emphasizes the need for regular communication and reporting. Management should provide clear and concise reports to the board and other key stakeholders, highlighting key performance indicators and any areas of concern. This helps to keep everyone informed and allows for timely intervention if needed. Additionally, open communication channels should be established to encourage employees to report issues and suggest improvements, fostering a culture of continuous improvement.

Thirdly, the document addresses the importance of risk management. Management should identify potential risks to the organization, such as market fluctuations, regulatory changes, or operational challenges, and develop strategies to mitigate these risks. This proactive approach helps to protect the organization's assets and ensure its long-term sustainability.

Finally, the document stresses the importance of ethical conduct and integrity. Management should set a clear example by adhering to high ethical standards and promoting a culture of honesty and transparency. This not only builds trust but also helps to attract and retain top talent, which is crucial for the organization's success.