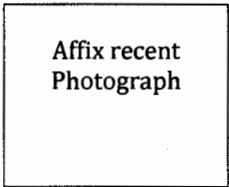


APPLICATION FORMAT

**APPLICATION FOR THE POST OF :** \_\_\_\_\_



1. Personal Profile
- i. Name (in block letters) : \_\_\_\_\_
  - ii. Father/Husband Name : \_\_\_\_\_
  - iii. Date of Birth : \_\_\_\_\_
  - iv. Nationality : \_\_\_\_\_
  - v. Present Address with : \_\_\_\_\_
  - vi. Permanent Address : \_\_\_\_\_
- 
- vii. Mobile No. : \_\_\_\_\_
  - viii. Email Id : \_\_\_\_\_

2. Academic Qualifications:

Examination/Degree	Institute/University/Board	Year of Passing	Percentage of Marks

2. Professional Work Experience :

Name of the Organization	Position Held	Monthly remuneration	Nature of Work	Duration



3. Field Work Experience

4. Research Experience & Publications:

5. Training Programme/Seminar/Workshops/Conference attended:

6. Computer Proficiency: \_\_\_\_\_

7. Extra Curricular Activities:

8. Declaration:

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, my candidature/appointment is liable to be cancelled/terminated.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant



**NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS**

**Position: Senior Technical Expert (Child Health, Care, Welfare or Child Development)**

**(1) Qualifications:**

A postgraduate degree from a recognized University in social work / psychology / social sciences/public health and medicine.

**(2) Experience:**

**(i) Essential:**

- a) Minimum 08 years of working experience in project formulation/ implementation/monitoring/ evaluation in the Child Health, Care, Welfare or Child Development sector;
- b) At least 2 years field experience in Preliminary work related to ICDS/Child Health, Care, Welfare/Child Development issues.
- c) Proven experience in examining cases, reports & preparation of brief etc.
- d) Proven experience of M.S. Office including MS Word, MS Excel and MS Power Point.

**(ii) Desirable:**

- i Experience in handling legal cases concerning Child Health, Care, Welfare or Child Development Sector.
- ii Experience in child rights/child protection/child welfare/child development and related issues.
- iii Fluency in reading and writing English, Hindi and regional languages.
- iv Research experience in Child Health, Care, Welfare or Child Development Sector.
- v Working with community on child protection and related issues.
- vi Sound knowledge and familiarities with legislation/rule/case laws relating to Child Health, Care, Welfare or Child Development System.

**(3) Age Limit:**

21 years and above.

**(4) Job Requirements:**

- i To examine and review the safeguards provided under various child laws for the protection of child rights and suggest measures for their effective implementation;
- ii To examine all factors that inhibit the enjoyment of rights of children in contact with law, children in need and care protection, children without parental care;
- iii To review the existing policies, laws, programme and practices in relation to their complaint with the treaties/international instruments relating to Child Health, Care, Welfare or Child Development;

*Contd...*



- iv To prepare time bound action plan/work plan and facilitate inspection of facilities / institutions for health, care, welfare and development of children;
- v To set measurable / quantifiable targets for self as well as for all staff working under him/her and ensure timely achievement;
- vi To prepare research proposals concerning Child Health, Care, Welfare or Child Development under the guidance of Member concerned;
- vii To prepare periodic/annual report on the subject as required under CPCRC;
- viii To deal with all complaints/suo-moto cases of violation of child rights;
- ix To assist the Expert/Working Group/Committee that may be constituted by NCPCR on the issues relating to Child Health, Care, Welfare or Child Development, including its meetings, minutes and correspondence;
- x To deal with all issues relating to Child Health, Care, Welfare or Child Development in the Commission;
- xi Any other work that may be assigned to him/her by the Supervising/Reporting Member/ Officer.

**(5) Remuneration Range:**

Rs. 50,000/- to 60,000/- per month

**(6) Terms and Conditions:-**

- i The incumbent will be provided remuneration as agreed to subject to deduction of TDS as per rules applicable from time to time;
- ii TA/DA will be paid for the outstation official visits undertaken as per the rules applicable from time to time;
- iii Conveyance will be provided for field visits as per applicable rules;
- iv Leave will be given in accordance with the Leave Policy of the Commission;
- v The incumbent may be asked to attend the office on Saturdays / Sundays / Gazetted Holidays in case of exigencies of work, for which compensatory leave as per the Leave Policy of NCPCR will be allowed;
- vi The incumbent has to maintain confidentiality of the assigned work/files/records and will not use the information / data / report for publication / dissertation / thesis or any other purpose;
- vii The incumbent will not take any hospitality from any other source;
- viii The continuance of consultancy contract will be subject to satisfactory performance, necessity and availability of funds;
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- x The incumbent is required to properly handover the charge of all documents, files etc handled by him/her to a designated official before quitting NCPCR;
- xi The incumbent has to submit a work report towards the end of every month outlining the tasks performed through his/her Reporting Officer.

**(7) Period of Contract:**

1 year (renewable, based on necessity, performance and fund availability).



**NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS**

**Position: Technical Expert (Child Health, Care, Welfare or Child Development)**

**(1) Qualifications:**

A postgraduate degree from a recognized University in social work / psychology / social sciences/public health and medicine.

**(2) Experience:**

**(i) Essential:**

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*Contd...*



- iv To prepare time bound action plan/work plan and facilitate inspection of facilities / institutions for health, care, welfare and development of children;
- v To set measurable / quantifiable targets for self and ensure timely achievement;
- vi To prepare research proposals concerning Child Health, Care, Welfare or Child Development under the guidance of Member concerned;
- vii To prepare periodic/annual report on the subject as required under CPCRC;
- viii To deal with all complaints/suo-moto cases of violation of child rights;
- ix To assist the Expert/Working Group/Committee that may be constituted by NCPCR on the issues relating to Child Health, Care, Welfare or Child Development, including its meetings, minutes and correspondence;
- x To deal with all issues relating to Child Health, Care, Welfare or Child Development in the Commission;
- xi Any other work that may be assigned to him/her by the Supervising/Reporting Member/ Officer.

**(5) Remuneration Range:**

Rs. 40,000/- to 45,000/- per month

**(6) Terms and Conditions:-**

- i The incumbent will be provided remuneration as agreed to subject to deduction of TDS as per rules applicable from time to time;
- ii TA/DA will be paid for the outstation official visits undertaken as per the rules applicable from time to time;
- iii Conveyance will be provided for field visits as per applicable rules;
- iv Leave will be given in accordance with the Leave Policy of the Commission;
- v The incumbent may be asked to attend the office on Saturdays / Sundays / Gazetted Holidays in case of exigencies of work, for which compensatory leave as per the Leave Policy of NCPCR will be allowed;
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- x The incumbent is required to properly handover the charge of all documents, files etc handled by him/her to a designated official before quitting NCPCR;
- xi The incumbent has to submit a work report towards the end of every month outlining the tasks performed through his/her Reporting Officer.

**(7) Period of Contract:**

1 year (renewable, based on necessity, performance and fund availability).



**NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS**

**Position: Junior Technical Expert (Child Health, Care, Welfare or Child Development)**

**(1) Qualifications:**

A graduate degree from a recognized University in social work / psychology / social sciences/public health and medicine.

**(2) Experience:**

**(i) Essential:**

- a) Minimum 03 years of working experience in project formulation/ implementation/monitoring/ evaluation in the Child Health, Care, Welfare or Child Development sector.
- b) At least 1 year field experience in Preliminary work related ICDS /Child Health, Care, Welfare/Child Development issues.
- c) Proven experience in examining cases, reports & preparation of brief etc.
- d) Proven experience of M.S. Office including MS Word, MS Excel and MS Power Point.

**(ii) Desirable:**

- i Experience in handling legal cases concerning Child Health, Care, Welfare or Child Development Sector.
- ii Experience in child rights/child protection/child welfare/child development and related issues.
- iii Fluency in reading and writing English, Hindi and regional languages.
- iv Research experience in Child Health, Care, Welfare or Child Development Sector.
- v Working with community on child protection and related issues.
- vi Sound knowledge and familiarities with legislation/rule/case laws relating to Child Health, Care, Welfare or Child Development System.

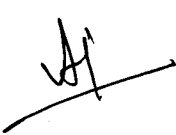
**(3) Age Limit:**

21 years and above.

**(4) Job Requirements:**

- i To examine and review the safeguards provided under various child laws for the protection of child rights and suggest measures for their effective implementation;
- ii To examine all factors that inhibit the enjoyment of rights of children in contact with law, children in need and care protection, children without parental care;
- iii To review the existing policies, laws, programme and practices in relation to their complaint with the treaties/international instruments relating to Child Health, Care, Welfare or Child Development;

*Contd...*



- iv To prepare time bound action plan/work plan and facilitate inspection of facilities / institutions for health, care, welfare and development of children;
- v To set measurable / quantifiable targets for self and ensure timely achievement;
- vi To prepare research proposals concerning Child Health, Care, Welfare or Child Development under the guidance of Member concerned;
- vii To prepare periodic/annual report on the subject as required under CPR;
- viii To deal with all complaints/suo-moto cases of violation of child rights;
- ix To assist the Expert/Working Group/Committee that may be constituted by NCPCR on the issues relating to Child Health, Care, Welfare or Child Development, including its meetings, minutes and correspondence;
- x To deal with all issues relating to Child Health, Care, Welfare or Child Development in the Commission;
- xi Any other work that may be assigned to him/her by the Supervising/Reporting Member/Officer.

**(5) Remuneration Range:**

Rs. 25,000/- to 35,000/- per month

**(6) Terms and Conditions:-**

- i The incumbent will be provided remuneration as agreed to subject to deduction of TDS as per rules applicable from time to time;
- ii TA/DA will be paid for the outstation official visits undertaken as per the rules pertaining from time to time;
- iii Conveyance will be provided for field visits as per applicable rules;
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- x The incumbent is required to properly handover the charge of all documents, files etc handled by him/her to a designated official before quitting NCPCR;
- xi The incumbent has to submit a work report towards the end of every month outlining the tasks performed through his/her Reporting Officer.

**(7) Period of Contract:**

1 year (renewable, based on necessity, performance and fund availability).





**NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS**

**Position: Senior Technical Expert (Juvenile Justice/POCSO)**

**(1) Qualifications:**

A postgraduate degree from a recognized University in social work / law / social sciences.

**(2) Experience:**

**(i) Essential:**

- a) Minimum 08 years of working experience in project formulation/implementation/ monitoring/ evaluation on the Juvenile Justice sector.
- b) Atleast 2 years field experience in Juvenile Justice issues.
- c) Proven experience in examining cases, reports & preparation of brief etc.
- d) Proven experience of M.S. Office including MS Word, MS Excel and MS Power Point.

**(ii) Desirable:**

- i Experience in handling legal cases concerning Juvenile Justice Sector.
- ii Experience in child rights/child protection/child welfare/child development and related issues.
- iii Fluency in reading and writing English, Hindi and regional languages.
- iv Research experience in Juvenile Justice Sector.
- v Working with community on child protection and related issues.
- vi Sound knowledge and familiarities with legislation/rule/case laws relating to Juvenile Justice System.

**(3) Age Limit:**

21 years and above.

**(4) Job Requirements:**

- i To examine and review the safeguards provided under various child laws for the protection of child rights and suggest measures for their effective implementation;
- ii To examine all factors that inhibit the enjoyment of rights of children in contact with law, children in need and care protection, children without parental care;
- iii To review the existing policies, laws, programme and practices in relation to their complaint with the treaties/international instruments relating to Juvenile Justice;
- iv To prepare time bound action plan/work plan and facilitate inspection of Juvenile homes/children homes through SCPCRs, other agencies and experts as the case may be;
- v To set measurable / quantifiable targets for self as well as for all staff working under him/her and ensure timely achievement;

*Contd...*



- vi To prepare research proposals concerning Juvenile Justice under the guidance of Member concerned;
- vii To prepare periodic/annual report on the subject as required under CPCR;
- viii To deal with all complaints/suo-moto cases of violation of child rights;
- ix To assist the Expert/Working Group/Committee that may be constituted by NCPCR on the issues relating to Juvenile Justice, including its meetings, minutes and correspondence;
- x To deal with all issues relating to Juvenile Justice in the Commission;
- xi To handle all matters relating to the right to education of children in Juvenile Homes;
- xii Any other work that may be assigned to him/her by the Supervising/Reporting Member/Officer.

**(5) Remuneration Range:**


Rs. 50,000/- to 60,000/- per month

**(6) Terms and Conditions:-**

- i The incumbent will be provided remuneration as agreed to subject to deduction of TDS as per rules applicable from time to time;
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**(7) Period of Contract:**

1 year (renewable, based on necessity, performance and fund availability).



**NATIONAL COMMISSION FOR PROTECTION OF CHILD RIGHTS**

**Position: Technical Expert (Juvenile Justice/POCSO)**

**(1) Qualifications:**

A postgraduate degree from a recognized University in social work / law / social sciences.

**(2) Experience:**

**(i) Essential:**

- a) Minimum 05 years of working experience in project formulation/ implementation/ monitoring/ evaluation on the Juvenile Justice sector.
- b) Atleast 1 year field experience in Juvenile Justice issues.
- c) Proven experience in examining cases, reports & preparation of brief etc.
- d) Proven experience of M.S. Office including MS Word, MS Excel and MS Power Point.

**(ii) Desirable:**

- i Experience in handling legal cases concerning Juvenile Justice Sector.
- ii Experience in child rights/child protection/child welfare/child development and related issues.
- iii Fluency in reading and writing English, Hindi and regional languages.
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21 years and above.

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*Contd...*



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